

2012-2014

PHILLIPS SCHOLARS COMPETITION

Six private college students will receive \$16,500 and the opportunity of a lifetime to serve Minnesota communities.

*"The **Phillips Scholarship** changed my life. Perhaps the most important thing I learned from being a part of the program is that I can impact the world. I learned that I can make a difference."*

A LIFETIME OF SHARING

Jay Phillips was a peddler's son who came to the United States when he was 2½ years old. As a child he made 50 cents to one dollar a day selling 1¢ papers. He would use part of his earnings to buy bread for the poor he saw on the streets. Jay Phillips went on to become a prominent Minnesota businessman and community leader. Jay and his wife Rose began a tradition of philanthropy that his family and The Jay and Rose Phillips Family Foundation continue.

I don't like the word *give*.

I say *share*.

-Jay Phillips

THE PHILLIPS SCHOLARS PROGRAM

The Phillips Scholars Program recognizes and rewards private college students who strive to make life better for those with unmet needs. Applicants are challenged to think creatively and become community-service leaders.

Students from 16 eligible private colleges and universities are invited to apply by submitting a proposed service project to benefit Minnesota communities. Each campus selects a finalist to compete for **one of six** \$16,500 Phillips Scholars awards:

- \$6,000 Junior-year scholarship;
- \$6,000 Senior-year scholarship;
- \$4,000 Summer 2013 stipend;
- \$ 500 Project Resource Funding.

ELIGIBLE COLLEGES & UNIVERSITIES

- Augsburg College
- Bethany Lutheran College
- Carleton College
- College of Saint Benedict
- College of St. Scholastica
- Concordia College
- Concordia University
- Gustavus Adolphus College
- Hamline University
- Macalester College
- Minneapolis College of Art and Design
- Saint John's University
- Saint Mary's University of Minnesota
- St. Catherine University
- St. Olaf College
- University of St. Thomas

A CHALLENGE FOR VISIONARIES

The Phillips Scholars Program builds future leaders. Scholars do much more than volunteer. They identify community needs and explore ways to create social change. Applicants are encouraged to focus on areas of interest to the Phillips Foundation, such as human services, health, education, the disabled, and eliminating discrimination.

⇒ To learn more about Scholars' projects, visit:

<http://www.mnprivatecolleges.org/giving/our-scholarships/phillips-scholarship/information-current-phillips-scholars>

and

<http://www.mnprivatecolleges.org/giving/our-scholarships/phillips-scholarships/former-phillips-scholars>

To download a copy of information on past Scholars' projects, visit:

<http://www.mnprivatecolleges.org/giving/our-scholarships/phillips-scholarship/application-information-phillips-scholarships>

THE PHILLIPS SCHOLARS EXPERIENCE

Phillips Scholars seek mentoring, advice and oversight by recruiting a site supervisor and partnering with local nonprofit organizations. Former Phillips Scholars also provide mentoring and advice. Two annual meetings of current and former scholars give participants the opportunity to network with community, nonprofit and business leaders. By the summer of 2013, Scholars will be well prepared to implement their programs.

⇒ Visit

<http://www.mnprivatecolleges.org/giving/our-scholarships/phillips-scholarship/application-information-phillips-scholarships>

for information and downloads including:

APPLICATION, CAMPUS RESOURCES, SELECTION PROCESS GUIDE, SCHOLAR SUMMARIES, and TIPS FOR APPLICANTS

ELIGIBILITY CRITERIA – Student should:

- be enrolled at an eligible private college as a SOPHOMORE in 2011-2012 academic year;
- have an excellent academic record (GPA of 2.75+);
- have demonstrated current financial need;
- aspire to serve disadvantaged people;
- have a history of participating in campus activities and an interest in community service and volunteering; and
- be committed to designing and implementing a Minnesota-focused service project in the 2013 Summer

APPLICATION PROCEDURE

Each campus has its own deadline.

Check with your financial aid office for your application deadline.

⇒ *Submit the following to your campus Phillips Scholarship Selection Committee:*

- Application Form
- Service project proposal including program timeline (**7 pages or less**)
12 pt. font, double spaced recommended
- Description of past service and leadership experience (**2 pages or less**)
Resume format recommended
- Current transcript
- Evidence of Financial Need Form
- 3 Letters of Recommendation & Accompanying Surveys

QUESTIONS SHOULD BE DIRECTED TO:

PHILLIPSPROGRAM@MNPRIVATECOLLEGES.ORG

OR (651) 293-6823

TIMELINE FOR APPLICANTS

Sophomore Year

Selection Process: Phase One

Fall Semester

- Campuses promote the Phillips Scholars Program
- Minnesota Private College Fund (MPCF) distributes application materials
(available online and at Campus Financial Aid Offices)
- Current Phillips Scholars host Campus Information Sessions on the program
- Interested applicants prepare project proposals and submit applications according to the deadline set by their campus

Fall/Spring Semester

- Students' completed applications are due in Campus Financial Aid Office
(**check with your financial aid for the specific deadline for your campus**)
- Campus conducts Selection Process to determine their finalist to forward on for further consideration

Selection Process: Phase Two

Friday, February 24, 2012

Campuses submit their finalist to the Minnesota Private College Fund office, along with the Campus Selection Committee Surveys.

Mid March 2012

The MPCF Phillips Scholars Program Selection Committee identifies 6 scholarship recipients and 2 alternates

Late March 2012

The new cohort of Phillips Scholars is announced.

April 20, 2012

Phillips Scholars Spring Luncheon - Attendance of all current Phillips Scholars required

- Newly selected sophomore Phillips Scholars will be introduced
- Junior year Phillips Scholars will present a display on their upcoming summer project
- Senior year Phillips Scholars will present a display and speak at the luncheon about the results of their completed project

CALENDAR OF ACTIVITIES

SPRING – Sophomore Year

April 20, 2012

Phillips Scholars Spring Luncheon - Attendance of all current Phillips Scholars required

- Newly selected sophomore Phillips Scholars will be introduced
- Junior year Phillips Scholars will present a display on their upcoming summer project
- Senior year Phillips Scholars will present a display and speak at the luncheon about the results of their completed project

SUMMER – between Sophomore & Junior Years

If possible, arrange to shadow a current Phillips Scholar at their project site.

June 2012

Non-Profit 101 Seminar – attendance recommended for new Phillips Scholars

July 2012

New Scholar Orientation – attendance required

Review program manual covering:

- Basic Program Information
- Calendar of Deadlines and Events
- Project Development
- Project Implementation
- Project Resources

FALL – Junior Year

September to December 2012

Design community service project:

- Consult advisors
- Conduct research
- Identify community sponsors & project site
- Prepare written outline and project plan

Help promote the Phillips Scholars Program on your campus

Phillips Scholars Meeting – attendance required for Junior year Phillips Scholars

- Review Supervisor Manual
- Finalize Project Plans

December 15, 2012 – Advisor Form Due

CALENDAR OF ACTIVITIES

WINTER – Junior Year

January 15, 2013 – Preliminary Project Plan due

January 2013 – Martin Luther King, Jr. weekend

or

February 2013 – Presidents' Day weekend

Meetings in the Twin Cities for Junior year Phillips Scholars to get to know one another better while participating in community service projects. Attendance is recommended. (Gatherings are over holiday weekends to accommodate travel.) Senior year Phillips Scholars and other past scholars are welcome to join.

SPRING – Junior Year

April 15, 2013 – Final Project Plan due

Mid April 2013

Phillips Scholars Spring Luncheon - Attendance of all current Phillips Scholars required

- Newly selected sophomore Phillips Scholars will be introduced
- Junior year Phillips Scholars will present a display on their upcoming summer project
- Senior year Phillips Scholars will present a display and speak at the luncheon about the results of their completed project

SUMMER – between Junior & Senior Years

May to August 2013

Scholars complete their service projects in the community

Project should be ambitious enough to involve eight (8) weeks of full-time service (40 hours/week, 320 hours total over the summer)

Journaling or blogging about the project as you go is recommended. This will help you with material for your mid-summer and final progress reporting.

Newly selected scholars (between their sophomore & junior years) may ask to come to your project site and shadow you on the project as part of their training for projects in the summer of 2013

July 15, 2013 - Mid-Summer Progress Report due

August 15, 2013 - Final Progress Report due

Senior year scholarship payout is contingent on successful completion of project and submission of mid-summer and final reports.

CALENDAR OF ACTIVITIES

FALL/WINTER – Senior Year

Project Resource Funding – submit request/expense budget for payout of \$500 Project Resources Funding

September 2013 through March 2014

Campus Presentation – it is recommended that Scholars make a presentation on the results of their summer service project to advisors/sponsors and others on their campus. This might also be used as an opportunity to promote the Phillips Scholars Program to new applicants.

Other Senior Year Phillips Scholars activities may include:

- Mentoring new Phillips Scholars
- Helping promote the Phillips Scholars Program on your campus
- Hosting a meeting to recruit new Phillips Scholars Program applicants
- Working on continuation and sustainability of your recently completed summer service project
- Promoting community service among your peers

SPRING – Senior Year

April 15, 2014 – Senior Year Report Form due

Mid April 2014

Phillips Scholars Spring Luncheon - Attendance of all current Phillips Scholars required

- Newly selected sophomore Phillips Scholars will be introduced
- Junior year Phillips Scholars will present a display on their upcoming summer project
- Senior year Phillips Scholars will present a display and speak at the luncheon about the results of their completed project

PHILLIPS SCHOLARS COMPETITION

THE 2012-2014 APPLICATION FORM

Full Name:
Year In School: (<i>You should be a sophomore</i>)
Major(s)/Minor(s):

Permanent/Home Contact Information	Campus Contact Information
Street:	Street:
City:	City:
State:	State:
Zip:	Zip:
Home Phone: ()	Campus Phone: ()
	Cellular Phone: ()
Alternate E-Mail:	School E-mail:

Project Title:
2-3 sentence Project Description:

Phillips Scholars Program Application Checklist

*For attachments, please use paper clips instead of staples.
It speeds up processing and copying of the application materials.*

1. Description of past service & leadership experience

(2 pages or less - standard resume layout is recommended)

Include:

- Dates
- Organization Name
- Describe your Role/Contribution

2. 2012-2014 Phillips Scholars Program Criteria

Students applying should:

- Be enrolled at an eligible private college
- Be a sophomore in the 2011-2012 academic year
- Have an excellent academic record (GPA of 2.75 or higher)
- Have demonstrated current financial need
- Aspire to serve disadvantaged people
- Have a history of participating in campus activities
- Have an interest in community service and volunteering
- Be committed to designing and implementing a Minnesota-focused service project in the summer of 2013

3. 2012-2014 Phillips Scholars Program Project Proposal

(7 pages or less; 12 point font, double-spaced format recommended)

- The summer project must be completed in the summer between students' junior and senior years. It should be ambitious enough to involve 8 weeks of full-time service (40 hours/week, 320 hours over the summer). *(The Phillips Scholars Program scholarship includes a generous \$4,000 summer stipend to support recipients during their summer service projects.)*
- No more than 60 hours completed during the school year should be applied toward the summer hours expectation. Phillips Scholars have always been expected to dedicate additional time throughout the school year preparing for their summer projects which is not counted in their summer hours.

Your proposal should include discussion of the following:

- What unmet need in Minnesota do you plan to address? Why?
(Note: Projects MUST serve Minnesota communities.)
- How did you identify the need?
- What Minnesota communities do you intend to serve? How?
- Which specific organization(s) or people do you plan to work with?
- Have you made any preliminary contacts?
- How does your previous participation and leadership in campus activities and community service demonstrate that you are qualified to design and implement your proposed project?
- A preliminary project timeline or plan. (You will have an opportunity to further articulate or change your project if you are chosen for the scholarship.)

Phillips Scholars Program Application **Checklist**

4. Official Transcript
5. Evidence of Financial Need Form
6. Letters of Recommendation (3) and Accompanying Surveys (3) (survey form below)

(You may also wish to obtain an additional letter of support from your campus president. Note, this is optional and will not present applicants with an unfair advantage or disadvantage.)

PHILLIPS SCHOLARS COMPETITION EVIDENCE OF FINANCIAL NEED FORM

THE FOLLOWING FINANCIAL NEED INFORMATION SHOULD BE
COMPLETED BY THE STUDENT'S FINANCIAL AID OFFICE

If an applicant does not have demonstrated financial need, or does not meet the academic requirement both the student and the financial aid office may inform the selection committee of reasons why the student should be awarded the scholarship anyway in the spaces provided below.

Applicant Name:	Campus:

Amount of Financial Need: (Please report the amount before any other financial aid awards are applied)	\$
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Information about student's demonstrated financial need or special academic circumstances:

The applicant is an International Student. (If financial aid calculation is different, please attach a document that verifies need.)

The applicant does not qualify for need-based student aid.
The applicant's proposal should nevertheless be considered for the following reason(s):

The applicant does not meet the academic GPA requirement (2.75 or higher):
The applicant's proposal should nevertheless be considered for the following reason(s):

PHILLIPS SCHOLARS PROGRAM APPLICATION – REFERENCES

Scholarship Applicant Name _____

Below, please list three (3) references who are aware of your community involvement.

These references should write a letter of recommendation and include a completed copy of the attached survey with their letter. You are encouraged to use, where possible, references who will be directly involved in your project as an advisor or supervisor. Suggestions: faculty, employers, leaders of volunteer organizations, or others who are knowledgeable about your participation in community service.

Name, Job Title & Organization	Mailing Address	Phone, Fax and Email	Describe how this person knows you
Name	Street Address	Phone () Fax ()	
Job Title/Organization	City, State Zip	Email	
Name	Street Address	Phone () Fax ()	
Job Title/Organization	City, State Zip	Email	
Name	Street Address	Phone () Fax ()	
Job Title/Organization	City, State Zip	Email	

PHILLIPS SCHOLARSHIP PROGRAM

REFERENCE SURVEY

(SHOULD BE COMPLETED BY EACH PERSON PROVIDING A LETTER OF REFERENCE)

Thank you for writing a letter of recommendation on behalf of the Phillips Scholar applicant and completing the survey below. This is a prestigious award and it is important that scholars are capable of upholding the responsibilities of their scholarship. Please feel free to review and discuss these program aspects with the applicant before you complete the survey.

Scholarship Applicant's Name _____

Reference's Name _____

Please describe how you know the applicant:	<input type="radio"/> Very Well <input type="radio"/> Somewhat Well <input type="radio"/> Not at All
How long have you known the applicant?	
Attendance and Dependability Regular attendance at Phillips-related events and on-time arrival throughout the summer is expected	
Applicant keeps appointments and arrives on time:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Applicant would make necessary arrangements in advance if unable to honor a deadline:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Applicant has regular access to reliable transportation (public or personal) throughout the entire summer:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain

PHILLIPS SCHOLARSHIP PROGRAM

REFERENCE SURVEY (page 2)

Scholarship Applicant's Name _____

Reference's Name _____

Program Planning and Implementation The ability to effectively organize, plan and carry through a project is key to this scholarship	
Applicant has a clear idea of who will advise and supervise proposed project:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Applicant has identified the site where proposed project will occur:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Applicant has an outline for the proposed project including strategies for achieving intended outcomes:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Program Participation Active participation is essential to program success	
Applicant asks questions or seeks help when appropriate:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Applicant is able to work well in team or group settings:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Applicant is able to work independently or with minimal supervision:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Applicant is capable of taking on the summer project component:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Applicant is flexible and able to make adjustments:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain

PHILLIPS SCHOLARSHIP PROGRAM

REFERENCE SURVEY (page 3)

Scholarship Applicant's Name _____

Reference's Name _____

Campus Involvement	
Applicant has campus support through (check all that apply) <input type="checkbox"/> academic advising <input type="checkbox"/> coursework credit <input type="checkbox"/> internship <input type="checkbox"/> other involvement (please explain):	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Applicant positively represents the college or university:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Please answer if you will advise or supervise the applicant	
<input type="radio"/> Applicant can proceed with project plans as proposed <input type="radio"/> Applicant can proceed with projects plans, but needs the following modifications Please describe:	

PHILLIPS SCHOLARSHIP PROGRAM

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Applicant is flexible and able to make adjustments:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain

PHILLIPS SCHOLARSHIP PROGRAM

REFERENCE SURVEY (page 3)

Scholarship Applicant's Name _____

Reference's Name _____

Campus Involvement	
Applicant has campus support through (check all that apply) <input type="checkbox"/> academic advising <input type="checkbox"/> coursework credit <input type="checkbox"/> internship <input type="checkbox"/> other involvement (please explain):	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Applicant positively represents the college or university:	<input type="radio"/> Agree <input type="radio"/> Disagree <input type="radio"/> Uncertain
Please answer if you will advise or supervise the applicant	
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